










Comparing Popular Web Conferencing Software for Use in Virtual SP Interactions

		 BlueJeans Meetings	 Google Hangouts Meet	 Skype	 Webex Meetings	 Zoom
F e a t u r e s	Operating system requirements	Microsoft Windows, macOS, mobile devices (iPhone, iPad, Android)	Microsoft Windows, macOS, mobile devices (iPhone, iPad, Android)	Microsoft Windows, macOS, mobile devices (iPhone, iPad, Android)	Microsoft Windows, macOS, mobile devices (iPhone, iPad, Android)	Microsoft Windows, macOS, mobile devices (iPhone, iPad, Android)
	Chat	✓	✓	✓	✓	✓
	Desktop sharing	✓	✓	✓	✓	✓
	Whiteboard	✓	✗	Microsoft Teams only	✓	✓
	Upload/share documents	✓	✓	✗	✓	✓
	Break out sessions	✓	✗	✗	✓	✓
	Web-based option	✓	✓	✓	✓	✗
	Local computer-based recording	✗	✗	✗	✓	✓
	Server-based recording	✓ Max hrs based on subscription	✓ Enterprise edition required	✓	✓ Max hrs based on subscription	✓ Max hrs based on subscription
	Dial in by phone	✓	✓	✓	✓	✓
Encrypted	✓	✓	✓	✓	✓	
A c c o u n t i n f o	Account required to participate	Only for host (no account required for “guests”)	Only for host (no account required for “guests”)	Yes	Only for host (no account required for “guests”)	Only for host (no account required for “guests”)
	Maximum Participants	Depends on subscription – up to 100	Depends on subscription – up to 250	50	Depends on subscription – up to 200	Depends on subscription – up to 1000
	Free Option	No	14-day free trial	Yes*	Yes	Yes
	Free Options Limitations	n/a	n/a	*Dial-in by phone is a paid feature	<ul style="list-style-type: none"> • No recording • Limited support 	<ul style="list-style-type: none"> • Local recording only • 40-minute limit on group meetings • Limited support

	Cost	Starts @ \$9.99 USD/host/month	Included with a paid subscription to G Suite	Free*	Starts @ \$17.95 USD/host/month	Starts @ \$20.00 USD/host/month
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	 BlueJeans BlueJeans Meetings	 Google Hangouts Meet	 Skype	 Webex Meetings	Zoom
Other features that may be of interest to SP Programs			<ul style="list-style-type: none"> • Background blur • Live subtitles 	<ul style="list-style-type: none"> • Transcripts available for recordings 	<ul style="list-style-type: none"> • Virtual backgrounds • Attention monitor • Transcripts available for recordings
Website/ Source of Info	bluejeans.com	gsuite.google.com	skype.com	webex.com	zoom.us